

Derek Newman



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Objective

Seeking a supervisor position in a club where my creativity and attention to detail can be fully utilized.

Education

Bachelor of Science in Hospitality Management California Polytechnic University-Pomona	GPA: 3.65, Expected graduation June 2014
Associate of Science in Aerospace Structural Technology Community College of the Air Force; Barksdale AFB, Louisiana	GPA: 3.87, May 2009
Air Force Leadership School Graduate	December 2008

Experience

Leadership

- Treasurer of CMAA Cal Poly Chapter 2013-2014.
- Supervised all training for subordinate advancement; trainings completed 50% faster than squadron projections.
- Coordinated housekeeping staff in servicing public areas of 65,000 sq. ft. convention hotel.
- Conducted weekly safety briefings and hazardous material training; 0 mishaps, 100% inspection pass.

Housekeeping

- Trained in every housekeeping position, including supervisory roles, at Hyatt Regency Orange County.
- Executed guestroom checks; recognized by management for superior attention to detail.
- Responsible for keeping all grounds and indoor public areas clean and serviceable.

Administrative

- Responsible for night closing including cleaning, cash reporting/drops, and computer reports.
- Controlled inventory and assisted new employees; 20% reduction in out-of-stock inspections.

Technical

- Skilled at learning/using supply database and point-of-sale systems.

Customer Service

- Assisted guests with needs in public areas, front desk, and concierge.
- Served attendees at food & beverage expos and assisted with setup and breakdown for the events.

Hyatt Hotels, Rooms Intern/Public Area Supervisor	June 2013 – August 2013
US Air Force, Staff Sergeant, Egress Journeyman	August 2003 – August 2009
PJ's Coffee, Barista/Line Cook	December 2007 – October 2008
Kilwin's Fudge, Confectionary Specialist (Seasonal)	July 1999 – November 1999
Grand Hotel, Assistant Groundskeeper (Seasonal)	July 1999 – August 1999

Additional Skills/Interests

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| ▪ Accounting | ▪ Logistics | ▪ Home Brewing |
| ▪ Photoshop | ▪ Computer Building | ▪ Photography |

Volunteer Work

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| ▪ Moving Crew – Church of God | ▪ Leadership Club – Church of God |
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Extracurricular

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| ▪ Club Manager's Association of America (Treasurer) | ▪ National Society of Leadership and Success |
| ▪ Association of Beverage Professionals | ▪ Cal Poly Hospitality Association (AHLA) |